



**Service Director – Legal, Governance and
Commissioning**

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Monday 24 June 2024

Notice of Meeting

Dear Member

Personnel Committee

The **Personnel Committee** will meet in the **Leadership Meeting Room, Civic Centre 3** at **1.30 pm** on **Tuesday 2 July 2024**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

Samantha Lawton

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Personnel Committee members are:-

Member

Councillor Cathy Scott (Chair)
Councillor Andrew Cooper
Councillor David Hall
Councillor Jo Lawson
Councillor John Lawson
Councillor Viv Kendrick
Councillor Carole Pattison
Councillor John Taylor
Councillor Graham Turner

When a Member of the Personnel Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

Substitutes Panel

Conservative

B Armer
D Bellamy
C Holt
M Thompson

Labour

B Addy
M Ahmed
M Crook
J Homewood
M Sokhal
J Rylah
A Sewell
S Ullah
E Firth
H McCarthy

Liberal

Democrat
C Burke
PA Davies
D Longstaff
A Marchington
A Munro
A Pinnock
A Smith
A Robinson

Community Alliance

A Zaman

Kirklees

Community Independents
A Anwar

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending. to the Committee membership.

2: Minutes of Previous Meeting

1 - 2

To approve the Minutes of the meeting of the Committee held on 8 November 2023.

3: Declaration of Interests

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

5: Deputation/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

6: Update on Senior Management Structure 3 - 6

To consider the report.

Contact: Steve Mawson, Chief Executive

7: Re-Introduction of Post of Deputy Chief Executive 7 - 10

To consider the report.

Contact: Steve Mawson, Chief Executive

8: Pay Policy Statement 2024/2025 (Reference to Council) 11 - 26

To consider the report.

Contact: Shauna Coyle, Head of People Services
